

## Publication Guidelines

- Articles are subject to double blind peer-review. Reviews are assessed by the editorial board.
- Manuscripts must be submitted in **text format (word or compatible)** in the journal's platform: <http://ojs.letras.up.pt/index.php/mediaevalia>
- Of texts with special characters (Greek, Arabic, Cyrillic, etc.) a **copy in PDF** will mandatorily be sent, for purposes of typographical verification.
- **Publication Languages:** Portuguese, Spanish, French, Italian, German and English (submissions in other languages are subject to previous assessment by the editorial board).
- The **text** must be justified, font size 12, in Times/Times New Roman or similar, with a line spacing of 1.5 and sufficient margins, 35 lines maximum per page, and 80 to 90 characters, with spaces, per line. **The notes** may have a line spacing of 1 and font size 10.
- Complete text, with notes, must not exceed **30 pages**. Longer texts will be submitted to the Editor for a decision.
- Each paper should begin with
  - a. (1) the author's name and (2) the full title **in normal body, boldface and centred**, in the following line, ex:

Carlos Steel\*

**Lost Simplicity. Eriugena on Sexual Difference**
  - b. Name's note \* must include **information on the Author** (Name, Job title, Department/Faculty, Institution, Street, City, Country; email).
  - c. **English translation of the Title of the paper;**
  - d. **Abstract** in 2 languages [c. 200 words; in English and in the original language of the paper if it is not in English].
  - e. **Keywords:** [c. 5; in English and the language in which the paper was originally written, if other than English].
  - f. **Ancient and medieval studied Authors:** [names in either English or Latin].
- In cases where the paper divides into **parts and sections**, these should be sequentially and clearly numbered.
- *Italics* are to be used only for short Latin expressions or titles of books or journals.
- All **quotations** are to be set in quotation marks: « » (do not use high commas “ ” for quotations).
- **Long quotations** other than in footnotes can be detached from the main body of the text and set in font size 10.
- **Notes** must be inserted and numbered automatically, using the word processor tool. Book reviews cannot contain notes.
- **Bibliographic References** must be included in the notes (see the guidelines below). As a rule, papers will not have final bibliographies.

- **Footnote numbers** should appear before any punctuation mark closing the clause, ex.: «appetitus inmoderatus est desiderii innaturalis intensio»<sup>1</sup>.
- Apart from italics, no other graphic presentations will be permitted (such as bold, underlined, full words in capital letters, or abnormal line spacing, etc.).
- Common **abbreviations** are allowed, preferably in their Latin form: f./ff. (folium, folia), v (verso), r (recto), c. (circa), Lib. (Liber), lect. (lectio), q. (questio), d. (distinctio), a. (articulus), sol. (solutio), vd. (vide), cfr., op. cit., id./ead., ibid., e.g., ed., eds., p./pp., etc. The use of other types of abbreviations is not allowed.
- If **special fonts** are used (Greek, Hebrew, Arabic, or transliterations with special characters) this fact should be pointed out **separately**, at the beginning of the text, as a warning to the editors. Should there be any difficulty in printing, the editors may request that such fonts be supplied.
- The text must be submitted ready for print. **A set of galleys** will be sent to the authors **for revision**. Substantial or long revisions will not be permitted, or else they will be billed to the author.

## REFERENCES

All citations must comply with the following indications and guidelines:

- The bibliographic information provided (manuscripts, books, articles, websites) should allow a complete, unequivocal identification of the quoted text or study.
- The first citation must be complete. The following citations should be abbreviated in a clear manner.

Examples:

### Citations of articles:

N.B.: Do not use names in SMALL CAPS or ALL CAPS.

Initial(s) of the author's first name(s) with period, Author's last Name, «Title of the article in quotation marks», *Title of the Journal in italics*, volume number (year of publication) page numbers.

Ex. 1: J. Decorte, «Medieval Philosophy as a “Second Voyage”. The case of Anselm of Canterbury and of Nicholas of Cusa», *Mediaevalia. Textos e estudos* 7-8 (1995) 127-151.

Ex. of 2nd citation: J. Decorte, «Medieval Philosophy...», cit., p. 134.

### Citations of individual books:

Initial(s) of the author's first name(s) with periods, Author's last name, *Title of the book in italics*, (collection: optional), Publisher, place of publication, year of publication, page numbers.

Ex 1: J. M. C. Pontes, *Estudo para uma edição crítica do Livro da Corte Enperial*, (série de Cultura Portuguesa) Instituto de Estudos Filosóficos, Coimbra 1957, p. 236.

Ex 2: R. Sorabji, *Emotion and Peace of Mind. From Stoic Agitation to Christian Temptation*, Oxford University Press, Oxford 2000, p. 310.

Ex. of 2nd citation: Pontes, *Estudo para uma edição crítica*, cit., p. 130; Sorabji, *Emotion and Peace of Mind*, cit., p. 311.

#### **Citations of papers in collective works:**

Initial(s) of the author's first name(s) with periods, Author's last name, «Title of the study, within quotation marks», in + Editor's Name + (ed./eds.), *Complete Title of the Volume in italics*, (collection: optional) Publisher, Place of publication and year of publication, page numbers.

Ex.: J. E. Murdoch, «Pierre Duhem and the History of Late Medieval Science and Philosophy in the Latin West», in R. Imbach – A. Maierù (eds.), *Gli studi di filosofia medievale fra otto e novecento. Contributo a un bilancio storiografico. Atti del convegno internazionale, Roma, 21-23 settembre 1989*, (Storia e letteratura. Raccolta di studi e testi, 179) Ed. di Storia e Letteratura, Roma 1991, pp. 391-406.

Ex. of 2nd citation: J.E. Murdoch, «Pierre Duhem and the History ...», cit., p. 392.

#### **Citations of ancient books and critical editions:**

Author's name, *Title in italics*, Editor's name, (collection: optional) Publisher, Place of publication, year of publication, part or question, page numbers or lines.

Ex. 1: *Commentarii Collegii Conimbricensis In III libros de Anima*, Conimbricae 1593, Prooemium, q. 1, f. 2ra.

Ex. 2: Henricus Gandavensis, *Quodlibet I*, ed. R. Macken, (Henrici de Gandavo Opera Omnia, vol. V) Leuven University Press-E.J. Brill, Leuven-Leiden 1979, q. 7-8, pp. 42-43.

Ex. 3: Raimundus Lullus, *Liber de homine*, ed. F. Domínguez Reboiras, in Raimundi Lulli *Opera Latina 92-96 in civitate Maioricensi anno MCCC composita*, (Corpus Christianorum-Continuatio Mediaevalis, 112 – Raimundi Lulli Opera latina, 21), Brepols Publishers, Turnhout 2000, pp. 151-301, cfr. p. 176, l. 277-280.

Note: Successive citations may be abbreviated, as in the previous examples.

In special cases, those that are easy to identify, an abbreviated form may be used.

Ex. 4: Plato, *Republica* 531b.

Ex. 5: Beda, *De temporum ratione*, Patrologia Latina, vol. 90, Paris 1850, c. 1.

Ex. 6: Thomas Aquinas, *Summa Theologiae* I-II, q. 95, a. 3, sol.

#### **Citations of manuscripts**

City, Library, Collection + shelf-mark of the manuscript, folium/ folia, recto/verso, volume a or b.

Ex.: Lisboa, Biblioteca Nacional de Portugal, Alc. 262, f. 149ra.

Città del Vaticano, Biblioteca Apostolica Vaticana, Vat. lat. 6758, f. 149ra.

Note: In the first citation, the name of the library cannot be abbreviated.

### **Citations of webpages**

Initial(s) of the author's first name(s) with period, Author's last name, «Title of the study, within quotation marks», in + Editor's name + (ed./eds.), *Complete Title of the main site*, (date), URL: ...

J. Brower, «Medieval Theories of Relations», in E.N. Zalta (ed.), *The Stanford Encyclopedia of Philosophy* (Fall 2005 Edition), URL = <http://plato.stanford.edu/archives/fall2005/entries/relations-medieval/>